



**TWO HANDS**  
PRESCHOOL

TWO HANDS PRESCHOOL  
The Tramshed Building  
45a Goldhawk Road  
London W12 8QP

e: [office@twohandspreschool.com](mailto:office@twohandspreschool.com)

[twohandspreschool.com](http://twohandspreschool.com)

# Fee Sheet

Updated 8 April 2024

To register your child, visit:  
[twohandspreschool.com/register](http://twohandspreschool.com/register)

## OPENING TIMES:

- + Monday – Friday, 8am – 6pm
- + 46 weeks per year, excluding bank holidays and inset days
- + The preschool closes for two weeks at Christmas, one week at Easter and three weeks in the Summer.

## FEES:

### PRESCHOOL MONTHLY FEES FROM 1 SEPTEMBER 2024:

Plan	Monthly fees	Monthly fees for those in receipt of 2 year old funding entitlement	Monthly fees for those in receipt of 3-4 year old 15 hours funding entitlement	Monthly fees for for those in receipt of 3-4 year old 30 hours funding entitlement
4 days a week	£2146	£1702	£1828	£1511
5 days a week	£2420	£1976	£2103	£1786

Plans shown include all meals, snacks, peripatetic teachers and trips.

Fees are due in advance by direct debit. We issue invoices mid-month for the following month. There are no changes to the fees in the months with bank holidays, school holidays or INSET days as these periods of school closure have already been factored into the monthly rates.

Ad hoc days can be purchased subject to staff availability at the rate of £126 per day.

### AFTER-SCHOOL CLUB FEES:

The after-school club is also invoiced monthly, but fees are calculated on a weekly basis and only applied for weeks when the after-school club is used, providing at least 3 full weeks' notice is given for absence.

1 after-school club session, without school pick-up: £20

1 after-school club session, with school pick-up: £25

## Learning for life



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*Please see our terms and conditions for the after-school club on our website. In particular, we draw your attention to the clauses about the pick-up service, which is subject to staff availability.*

### **SIBLING DISCOUNT:**

We offer a 10% discount if you have two or more siblings in nursery at the same time. The discount is applied to the child with fewer sessions, or to the oldest child if they have an equal number of sessions.

### **ADMISSION:**

We offer start dates for 2 year olds at 3 entry points in the year:

- September, after our summer closure
- January, after our Christmas closure
- April, after our Easter closure

Children can start with us before their 2<sup>nd</sup> birthday (but no earlier than 20 months and in line with our admissions policy for Under-2s).

Subject to availability, older children may be able to join mid-term if required. If this is not the first day of the month, a pro-rata invoice will be issued for the first month.

### **NOTICE PERIOD:**

We have 3 standard exit points when children may be withdrawn from the preschool. These are the day before the start of the new terms in September, January and April. One quarter or three months is the required notice period for withdrawing your child from the preschool.

If your circumstances change suddenly and you would like to withdraw your child mid-term, you will be liable for fees until the next exit point, unless we are able to fill the space before this point.

### **FLEXIBILITY AND CHANGES:**

One quarter or three months is the required notice period for requesting changes to the number of days attended and making changes to older sibling attendance at the after-school club sessions.

Shorter notice requests will be considered on a case-by-case basis according to staffing implications.



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If a child attends 4 days a week, a 5<sup>th</sup> day can be purchased on an ad-hoc basis at the daily rate. This offer is available subject to staffing requirements.

### **REGISTRATION:**

To register, parents are required to complete the registration form on our website and pay a non-refundable registration fee of £100.

Places are offered up to 12 months in advance based on the following order of priority:

- + A child with a sibling already at the preschool
- + Full time place requests
- + The date of waiting list registration

Once you are made an offer of a place, you will have 7 days to pay the £1000 deposit and sign the parent-preschool contract to secure the place. After this point, we will offer the place to the next child on our waiting list. The deposit is refunded in full with the last invoice when your child leaves the preschool.

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### **Support with fees:**

#### **CHILDCARE VOUCHERS:**

Eligible working parents can exchange a portion of their gross salary for childcare vouchers, which are exempt from tax and National Insurance. The savings generally made will depend on your tax status. Two Hands Preschool accepts most major Childcare Vouchers. For further details please contact us.

#### **TAX-FREE CHILDCARE:**

The Government's "Tax Free Childcare" scheme enables eligible parents to access up to £2,000 of funding per child per year towards childcare costs. For further details please visit [www.childcare-support.tax.service.gov.uk](http://www.childcare-support.tax.service.gov.uk)

We accept payment direct from your "Tax-Free Childcare" account, rather than through Family pay. Please e-mail the preschool office if you wish to pay part or all the fees in this way.



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### **EARLY YEARS FUNDING ENTITLEMENT:**

Children aged 3 and 4 years old qualify for universal government funding (15 hours) and may also qualify for extended government funding (30 hours). This funding is available to 3-year-old children from the start of term following their third birthday.

Children aged 2 may be eligible for 15 hour funding from 1<sup>st</sup> April 2024. This funding is available to 2-year-old children from the start of term following their second birthday.

Depending on your plan you may still receive a monthly charge even when claiming funding.

This may be because:

- Your child attends the preschool for 46 weeks, instead of the 38 weeks that is covered by funding
- Your child attends the preschool for additional hours each week

We have fully funded, full-time bursary places available for those who are eligible. See below for more information.

### **WORKPLACE NURSERY SCHEMES:**

We are happy to engage in most workplace nursery schemes. If your employer offers such a scheme, please do let us know at the point of registration so that we can confirm if it is a scheme we can take part in.

### **BURSARY PLACES:**

Up to 20% of places at Two Hands Preschool will be available for bursary places, offered at a 100% discount to eligible children. The eligibility criteria are as follows, in order of priority:

1. Looked after children.
2. Children eligible for Early Years Pupil Premium